# Code of Consumer Rights and Responsibilities



At Best Doctors Canada Insurance Services Inc., we are committed to safeguarding your rights both when you shop for insurance and when you submit a claim following a loss. Your rights include the right to be informed fully, to be treated fairly, to timely complaint resolution, and to privacy. These rights are grounded in the contract between you and your insurer and the insurance laws of your province. With rights, however, come responsibilities including, for example, the expectation that you will provide complete and accurate information to your insurer. Your policy outlines other important responsibilities. Insurers and their distribution networks, and governments also have important roles to play in ensuring that your rights are protected.

## **RIGHT TO BE INFORMED**

You can expect to access clear information about your policy, your coverage, and the claims settlement process. You have the right to an easy-to-understand explanation of how insurance works and how it will meet your needs. You also have a right to know how insurers calculate price based on relevant facts. Under normal circumstances, insurers will advise an insurance customer or the customer's intermediary of changes to, or the cancellation of a policy within a reasonable prescribed period prior to the expiration of the policy, if the customer provides information required for determining renewal terms of the policy within the time prescribed, which could vary by province, but is usually 45 days prior to expiry of the policy.

# RESPONSIBILITY TO ASK QUESTIONS AND SHARE INFORMATION

You have the right to ask who is providing compensation to your broker or agent for the sale of your insurance. Your broker or agent will provide information detailing for you how he or she is paid, by whom, and in what ways.

You have a right to be told about insurers' compensation arrangements with their distribution networks. You have a right to ask the broker or agent with whom you deal for details of how and by whom it is being paid. Brokers and agents are committed to providing information relating to ownership, financing, and other relevant facts.

To safeguard your right to purchase appropriate coverage at a competitive price, you should ask questions about your policy so that you understand what it covers and what your obligations are under it. You can access information through one-on-one meetings with your broker or agent. You have the option to shop the marketplace for the combination of coverages and service levels that best suit your insurance needs. To maintain your protection against loss, you must promptly inform your broker or agent of any change in your circumstances.

#### RIGHT TO COMPLAINT RESOLUTION

Insurers, their brokers, and agents are committed to high standards of customer service. If you have a complaint about the service you have received, you have a right to access Best Doctors Canada Insurance Services Inc.'s complaint resolution process for Canada. Your agent or broker can provide you with information about how you can ensure that your complaint is heard and promptly handled. Consumers may also contact their respective provincial insurance regulator for information.

## **RIGHT TO RESOLVE DISPUTES**

You should always enter the dispute resolution process in good faith, provide required information in a timely manner, and remain open to recommendations made by independent observers as part of that process.

## **RIGHT TO PROFESSIONAL SERVICE**

You have the right to deal with insurance professionals who exhibit a high ethical standard, which includes acting with honesty, integrity, fairness, and skill. Brokers and agents must exhibit extensive knowledge of the product, its coverages, and its limitations to best serve you.

#### **RIGHT TO PRIVACY**

Because it is important for you to disclose all information required by an insurer to provide the insurance coverage that best suits you, you have the right to know that your information will be used for the purpose set out in the privacy statement made available to you by your broker, agent, or insurance representative. This information will not be disclosed to anyone except as permitted by law. You should know that Best Doctors Canada Insurance Services Inc. is subject to Canada's privacy laws, with respect to their business in Canada.